

JJC DETENTION FACILITY INSPECTION REPORT

A. Detention Facility Information

Facility Name: CAMP BARRETT	
Facility Address: 21077 Lyons Valley Road Alpine, CA 91901	Date of Inspection: October 19, 2010
	JJC Chair: Kathleen Edwards
	JJC Admin. Officer: Michele Cummings JJC Secretary: Kathi Hamill
	Chief of Probation: Mack Jenkins
	Presiding Judge of the Juvenile Court: Hon. Cynthia Bashant
Facility Administrator: James Seal, Director	Telephone: (619) 401-4918
Detention Facility Contact: James Seal, Director	Telephone: (619) 401-4918
JJC Inspection Team: Andrew Haden Richard Alderson	

B. Recommendations and Comments

Overall, Camp Barrett was very impressive. Its remote location and dedicated staff provide a unique facility with unparalleled rehabilitative opportunities. Director Jim Seal and his entire staff were incredibly hospitable and seem to genuinely love their jobs. Their enthusiasm for the various programs at Camp Barrett was obvious.

Progress Update for Previous Inspection's Recommendations:

1. "The Probation Department should explore whether there might be volunteer-based organizations that would be well-positioned to provide occasional transportation to parents with wards at Camp Barrett who do not have access to transportation. The Juvenile Justice Commission is also researching this possibility."
- No progress.
2. "School counselor to assist wards in transitioning from school at Camp Barrett to school in the community"

- The new Camp Barrett Transition Program specifically works on transition issues. A second “Aftercare Officer” is also about to start his employment at Camp Barrett.
- 3. “Better salary for teacher’s aides to incentivize people to work at Camp Barrett.”
 - Although pay was not increased, all four TA positions have been filled. The impact of the additional help in the classroom was obvious during our inspection. The educational levels of the wards are often dramatically different, and the TA can conduct one-on-one assistance while the teacher can continue to guide the entire class.
- 4. “More vocational training programs.”
 - Graphic Arts was recently added (scheduled to begin 10/23/10)

Recommendations Based on Current Inspection:

1. The introduction of electronic medical records would make a significant and positive impact on managing the wards’ healthcare, especially considering their frequent transitions.
2. The Commission recommends that all efforts be made to ensure that standards-based instructional practices are used throughout the instructional program at Camp Barrett by all teachers. Working with instructors to ensure that each student is held to high standards of academic achievement by utilizing an outcomes-based instructional model can help achieve this goal.
3. The Commission recommends that all teachers be provided in-service training on identification of students with possible learning disabilities, attention deficit problems, emotional issues and autism spectrum disorder. Statistics indicate that possibly 70% of students entering the juvenile justice system suffer from a learning or behavioral disorder. With such a small number of students receiving special education services within the camp seems to indicate that further assessment procedures may be needed.

C. Average Daily Population & Staffing Information

Population Information:

	Adult Male	Adult Female	Juv. Male	Juv. Female	Total
Facility Capacity	0	0	156	0	0
Facility Average Daily Population	0	0	135	0	0

Has the facility exceeded capacity since the last inspection?

☐ Yes ☒ No

Does the facility house minors under California Welfare & Institutions Code Section 601?

☐ Yes ☒ No

If yes, are youth adjudicated pursuant to 601 separated from youth adjudicated pursuant to 602?

☐ Yes ☒ No

List the languages spoken by probation staff members.

- Contract Interpreters as needed.
- English and Spanish

Probation Staffing Ratios:

Awake: 1:15

Asleep: 1:30

Probation Staffing:		
	# Filled	# Open
Director	1	0
Supervisors	4	0
CDPOs	44	0
Admin/Support	2	0
Other	6	0

D. CSA/Other Inspections

List inspections conducted by other agencies and dates of most recent inspection:

Date of last fire drill: June 21, 2010

E. Facility Construction Information

<u>Date Facility was:</u> <u>Constructed:</u> circa 1959	<u>Remodeled:</u> Staff quarters windows, sidings, doors; Admin bldg. windows, floors, sidings
<u>Construction Added:</u> None	<u>Construction Planned:</u> None

Will any Planned Remodeling or Construction Affect Facility Capacity (If Yes, Please Comment)?

-No

F. Serious Incidents in Facility During Previous Calendar Year

Number of:	Suicide Attempts: 2	Suicides: 0
	Escape Attempts: 2	Escapes: 1
Number of:	Serious Assaults on Prisoners: 0	
	Serious Assaults on Staff: 0	
	Other Serious Incidents: 4 (Medical Emergencies)	
Number of:	Serious Incidents Above for Which There Is A Written Record: 9	

G. Problems/Complaints Affecting Facility During Previous Calendar Year

Court Orders Affecting Facility (Attach Copy if Available): No				
Pending Litigation: None				
Number of Written Complaints Involving:				
Detainees: 191	Attorneys: 0	Family Members: 1	Medical: 0	Abuse: 0

Verbal complaints are not tracked. .

H. Visual Review of Facility:

The facility was immaculate. The wards participate in a Building/Ground Maintenance (ROP) and obviously take an active interest in the appearance of the Camp.

I. Review of Confinement Conditions

Camp Barrett is isolated at the bottom of a large canyon approximately 48 miles from downtown San Diego in Alpine, California. There is a very peaceful quality to the camp. Everything is quiet and well kept. The layout is an 'open campus' where youth can walk from dorm to school to the cafeteria. There is a fence surrounding the property and fencing off of one of the dorms as Camp Barrett used to double as an INS holding facility for adults, and the adults needed to be separated both physically and visually from the youth at camp. There are three dorms (Alpha, Charlie, Delta). Youth each have their own bunk in these dorms and space to store their personal items. Youth looked very comfortable in their dorms and on their beds.

SECTION A: ADMINISTRATION/MANAGEMENT

A.1 Policy Development and Monitoring

Who is primarily responsible for creating, updating, or modifying policies and procedures?

Title: Director/Deputy Chief

How often are policies and procedures reviewed for accuracy and consistency with daily practices?

Quarterly

Are policy and procedure manuals available on site?

☒ Yes ☐ No On line probation shared drive for staff only.

Does the manual include the title, and contact information of the staff member to whom one can report a grievance or complaint?

☐ Yes ☒ No Anybody can make a complaint.

Does the manual include the title, and contact information of the staff member to whom one can propose a change to a policy?

☐ Yes ☒ No

Please list the number of manuals available and the locations.

-Available to all staff on line (Going Green)

Are probation staff members permitted to access these manuals?

☒ Yes ☐ No

Are contractors familiarized with these manuals during contractor orientation?

☐ Yes ☒ No Due to safety and security.

Are the youths' attorneys permitted to access these manuals via subpoena?

☒ Yes ☐ No

A.2 Internal Inspections and Reviews

Does the administrator in charge ever conduct a walk-through/visual inspection of the entire facility?

☒ Yes ☐ No

If yes, how often: Almost Daily (Director splits his time between JRF and Camp Barrett)

How often does the administrator in charge meet with probation staff members to discuss operations?

-Weekly or as needed.

How often does the administrator in charge meet with medical staff to discuss operations?

- As needed.

How often does the administrator in charge meet with mental health staff to discuss operations and services?

-As needed.

How often does the administrator in charge meet with contracted programming representatives to discuss operations and services?

As needed.

How often does the administrator in charge meet with school/education staff members to discuss operations and services?

Monthly or as needed.

A.3 Youth Records

Are case records regarding individual youth kept on site?

☒ Yes ☐ No Through PCMS

A.4 Admission and Orientation

Are minors oriented to rules and procedures?

☒ Yes ☐ No

Are minors given copies of rules and procedures?

☒ Yes ☐ No

Can minors request that rules and procedures be provided in a language other than English?

☒ Yes ☐ No

Can parents request that rules and procedures be provided in a language other than English?

☒ Yes ☐ No

Are minors required to sign a document indicating they understand rules and procedures?

☒ Yes ☐ No

Are rules and procedures posted anywhere in the facility?

☐ Yes ☒ No Individually

A.5 Personal Property and Monies

Are person property and monies recorded, stored, and returned upon release?

☒ Yes ☐ No

A.6 Youth Release and Transition

Are there established protocols for transitioning youth out of the facility and into the community?

☒ Yes ☐ No Through JFS.

Do facility probation staff members ("inside POs") consult with the probation officer that will be assigned to the youth when they leave ("outside POs") to discuss transition-related concerns?

☒ Yes ☐ No While in custody in PCMS.

Has the facility received any complaints from parents regarding the transition process?

☐ Yes ☒ No

Has the facility received any complaints from attorneys regarding the transition process?

☐ Yes ☒ No

A.7 Accommodations for the Disabled

Does the facility accept youth with disabilities?

☒ Yes ☐ No

If ward cannot hear, it is a safety issue and will make other arrangements.

Has this facility been determined to be an inappropriate facility for a youth with a disability (physical, developmental, emotional, psychological, intellectual, etc.) in the last 12 months?

☐ Yes ☒ No Hearing

SECTION B: SECURITY AND CONTROL

B.1 Post Orders

Do probation staff members have access to a detailed copy of their job description?

☒ Yes ☐ No

Do probation staff members have performance reviewed annually?

☒ Yes ☐ No

B.2 Permanent Logs

Are there policies and procedures in place that describe the types of incidents and occurrences which must be documented on a daily basis?

☒ Yes ☐ No

Are these logs stored electronically?

☒ Yes ☐ No

If yes, is there sufficient technical support to ensure that the electronic files that contain these logs are not compromised, corrupted, or deleted?

☒ Yes ☐ No

B.3 Security Features

Does the facility have ample security features (cameras, locks, alarms, etc.)?

☒ Yes ☐ No

Are there staff members on site who have the skills to maintain security features?

☒ Yes ☐ No

If no, are maintenance technicians on call at all times?

☒ Yes ☐ No

B.4 Security Inspections

Does the administrator in charge ever visually inspect the facility for security-related concerns?

☒ Yes ☐ No

If yes, how often: Weekly.

Are random reviews of security tapes conducted?

☐ Yes ☒ No No tapes

B.5 Control of Contraband

Are there written policies that describe contraband?

☒ Yes ☐ No

Are there written policies that describe the disposition of contraband?

☒ Yes ☐ No

Describe if there have been a high number of incidents related to a specific type of contraband.

N/A

Has a weapon been found in the possession of a youth in the facility within the last 12 months?

☒ Yes ☐ No -Arrowhead; Piece of Metal (7 ¼" long)

Has a controlled substance (alcohol, tobacco, illegal drugs, or prescription drugs for which the youth in possession does not have a prescription) been found in possession of a youth within the last 12 months?

☒ Yes ☐ No -Crushed pill

B.6 Detainee Searches

Do probation staff search sleep areas/rooms?

☒ Yes ☐ No

If yes, do probation staff members search the room in the presence of the youth?

☐ Yes ☒ No

If yes, is clean bedding or clothes mixed with soiled bedding or clothes during this process?

☐ Yes ☒ No

B.7 Accountability and Supervision

Describe measures taken to ensure that youth are supervised in a manner that provides for youth and staff safety:

CSA Ratios maintained.

B.8 Use of Force

Are there written policies in place to ensure that force is used only when necessary?

☒ Yes ☐ No

Are there written policies in place to ensure that force is used only as long as necessary?

☒ Yes ☐ No

Is each instance of a use of force documented?

☒ Yes ☐ No

If yes, are these documents reviewed by the administrator in charge?

☒ Yes ☐ No

When there is an instance where force is used, does an internal committee or task force convene to discuss the incident?

☒ Yes ☐ No

B.9 Non-routine Use of Restraints

Are there written policies in place to ensure that restraints are used only when necessary?

☒ Yes ☐ No

Are there written policies in place to ensure that restraints are used only as long as necessary?

☒ Yes ☐ No

Is each instance of a use of restraints documented?

☒ Yes ☐ No

If yes, are these documents reviewed by the administrator in charge?

☒ Yes ☐ No

B.10 Tool & Equipment Control

Is there a written policy to ensure the adequate control of keys?

☒ Yes ☐ No

Is there a written policy to ensure the adequate control of tools?

☐ Yes ☒ No

Is there a written policy to ensure the adequate control of culinary utensils and equipment?

☒ Yes ☐ No Sheriff

Is there a written policy to ensure the adequate control of medical equipment?

☒ Yes ☐ No

Is there a written policy to ensure the adequate control of supplies?

☒ Yes ☐ No

Is there a written policy to ensure the adequate control of vehicles?

☒ Yes ☐ No

B.11 Weapons Control

Are weapons of any types permitted in the facility?

☐ Yes ☒ No

Is there a weapons locker on site?

☒ Yes ☐ No

If yes, where is it located? Entrance to Admin bldg.

B.12 Discipline

Are there written policies that describe the discipline process?

☒ Yes ☐ No

Are measures taken to ensure that due process is preserved?

☒ Yes ☐ No

Of a random sample of 40 grievances, approximately what percent of grievances/appeals related to disciplines are resolved in favor the youth?

Percent: Less than 10%

B.13 Supervision for Special Housing

Describe the measure taken to ensure that the youth in special housing arrangements are adequately supervised:

None. Any ward requiring special housing would be transferred to another facility.
(Kearny)

B.14 Contingency/Emergency Plans

Are there written plans in place for the following contingencies/emergencies? Check all that apply.

- ☒ Contagious disease outbreak (Tuberculosis, Flu, etc.)
- ☒ Earthquake
- ☒ Fire
- ☒ Power outage/failure
- ☒ Unit disturbance

SECTION C: FOOD SERVICE

C.1 Sanitation and Meal Service

Who/what agency maintains the kitchen area?

The Sheriff Department.

Are kitchen staff members trained regarding sanitation and food handling procedures?

- ☒ Yes ☐ No

Have kitchen staff members received any training in the last year other than training given to newly hired employees?

- ☒ Yes ☐ No Through the sheriff department.

Do youth work in the kitchen?

- ☒ Yes ☐ No

If yes, have they been trained?

- ☒ Yes ☐ No

Are youth permitted to converse during meals?

- ☒ Yes ☐ No

If yes, may a youth seated at one table converse with a youth seated at a different table?

- ☐ Yes ☒ No

Are meals served cafeteria style?

- ☒ Yes ☐ No

Are youth permitted 20 minutes or more to eat?

☒ Yes ☐ No

C.2 Adequate and Varied Meals

Is there a weekly menu posted?

☒ Yes ☐ No

Does a nutritionist, dietitian, or other health professional participate in the creation of the menu?

☒ Yes ☐ No

How many calories per day does a youth who eats all of the standard meals provided consume?

2800 to 3000 calories

What approximate percent of calories are from the following:

Protein: 19%

Carbohydrate: 52%

Fat: 29%

- According to RDA and Food Launch Program

Are weaker youths protected from having food taken from them?

☒ Yes ☐ No

C.3 Special Diets

Can special diets be accommodated when medically necessary?

☒ Yes ☐ No

Was the facility unable to accommodate a special diet based on medical reasons within the last 12 months?

☐ Yes ☒ No

Can special diets be accommodated when based on a youth's religious practices or beliefs?

☒ Yes ☐ No

Was the facility unable to accommodate a special diet based on a youth's religious practices or beliefs in the last 12 months?

☐ Yes ☒ No

SECTION D: COMMUNICATION

D.1 Staff-Youth Communication

Are youth provided opportunities to communicate with staff in writing?

☒ Yes ☐ No

Are youth provided opportunities to communicate with staff verbally?

☒ Yes ☐ No

Are communication aids (translators, hearing aids, etc.) provided when necessary?

☒ Yes ☐ No

D.2 Interpersonal Communication/Diversity Training

Do Probation staff members participate in training to provide them with the skills to communicate with youth in a developmentally appropriate manner?

☒ Yes ☐ No

List types of diversity training attended by Probation staff members.

- SCM, Cultural Competency/Diversity

D.3 Grievances

Is there a formal grievance policy?

☒ Yes ☐ No

Are written grievances reviewed daily?

☒ Yes ☐ No

Are grievances tracked in some manner that would permit facility leaders to observe trends in grievance report?

☒ Yes ☐ No

Is there a method for youth to be able to express concerns about the facility to a Probation Department official who is not assigned to the facility?

☒ Yes ☐ No

Are youth made aware on a routine basis that they can express concerns about their detention to their attorneys?

☒ Yes ☐ No

Is there a formal grievance process available for parents?

☒ Yes ☐ No

If yes, how many parents have submitted grievances in the last 12 months?

One (1)

SECTION E: SAFETY AND SANITATION

E.1 Fire Safety

Do facility leaders have specific concerns about fire safety?

☐ Yes ☒ No

Camp Barrett is geographically located in a portion of San Diego County that is frequently at risk during fire season. The Camp has an evacuation plan that has been executed flawlessly twice in the recent past. Thus, while there are no specific concerns, there is an ongoing general concern given the Camp's location.

E.2 Non-Hazardous Furnishings

Are mattresses and bedding fire-resistant and non-toxic?

☒ Yes ☐ No

E.3 Control of Dangerous Materials

Are dangerous materials (toxins, biohazards, etc.) stored on site?

☐ Yes ☒ No

E.4 Clothing and Bedding

How often is bedding laundered?

Sheets/Pillowcase-Weekly
Blankets-Monthly

Are additional blankets available on request?

☒ Yes ☐ No

How often are youth given clean clothes?

Daily.

E.5 Personal Hygiene/Showers

How frequently must youth shower? Daily.

Showers per week: 7
Minutes per shower: 3-5

E.6 Physical Facility and Equipment

Does this facility have a court holding area?

☐ Yes ☒ No

SECTION F: SERVICES AND PROGRAMS

F.1 Classification, Review, and Housing

Are youth assessed upon intake to determine appropriate classification?

☒ Yes ☐ No

Do facility leaders conduct adequate re-classification reviews periodically?

☒ Yes ☐ No

F.2 Religious Practices

Are youth religious services offered in the facility?

- ☒ Yes ☐ No

If yes, list the religious/faith traditions for which services are offered.

-Christian and Catholic services

Are religious services offered in a language other than English?

- ☒ Yes ☐ No

If yes, list the languages in which services are offered.

As needed.

Are youth offered religious or faith-based counseling services?

- ☒ Yes ☐ No

Are youth permitted to keep religious texts in their sleeping rooms?

- ☒ Yes ☐ No

F.3 Volunteer Work Assignments

Are sentenced youth in the facility permitted to work or perform chores on a voluntary basis?

- ☒ Yes ☐ No

Are un-sentenced youth in the facility permitted to work or perform chores on a voluntary basis?

- ☐ Yes ☐ No -N/A

F.4 Work Assignments and Security

Are sentenced youth in the facility required to work or perform chores?

- ☒ Yes ☐ No They clean their own spaces.

Are un-sentenced youth in the facility required to work or perform chores?

- N/A

F.5 Programming

For which of the following areas are formalized programs or services offered (either by probation staff members or a contractor)? Check all that apply.

- ☒ Anger management classes/Counseling/Groups
- ☒ Conflict resolution skills
- ☒ Diversity/Tolerance/Human relations
- ☒ Domestic/Relationship violence education
- ☒ Family reunification planning
- ☒ Financial literacy education
- ☒ Gang awareness/Prevention/Intervention
- ☒ Health and wellness education
- ☒ Parenting education

- ☒ Sexual health education
- ☒ Social/interpersonal skills
- ☒ Substance abuse counseling
- ☐ Survivors of abuse/maltreatment/violence counseling
- ☐ Victim awareness
- ☒ Vocational training

F.6 Exercise and Out-of-Sleeping Room Opportunities

Are youth given opportunities for physical recreation/exercise?

- ☒ Yes ☐ No

If yes, how many hours per day?

3 hours on weekdays; 5 hours on weekends

Is participation in physical recreation/exercise required?

- ☒ Yes ☐ No

Are youth given opportunities for other types of recreation outside of their sleep rooms (play games, watching movies, etc.)?

- ☒ Yes ☐ No

If yes, how many hours per day?

Hours: 2 Hour weekdays
4 Hours weekends

F.7 Access to Legal Services

Are youth permitted to have reasonable contact with their attorneys?

- ☒ Yes ☐ No

Has an attorney in the last 12 months complained that they were not able to communicate with a youth/client?

- ☐ Yes ☒ No

Has a parent complained in the last 12 months that their son or daughter was denied access to his or her attorney?

- ☐ Yes ☒ No

F.8 Telephone Access

Are youth permitted to use the telephone to contact parents/guardians?

- ☒ Yes ☐ No

Are youth permitted to use the telephone to contact anyone other than parents/guardians and attorneys?

- ☒ Yes ☐ No

Are telephone calls monitored?

- ☐ Yes ☒ No

Are telephone calls recorded?

☐ Yes ☒ No

Has a parent/guardian complained in the last 12 months that their son or daughter was denied reasonable access to the telephone?

☐ Yes ☒ No

F.9 Visitation Privileges

What are the visitation hours for this facility?

Hours: Sundays from 11am to 2pm

* Barrett reports approximately 40 visitations per/Sunday.

Who may visit youth? Check all that apply.

- ☒ Parents/Legal guardians
- ☐ Adult siblings
- ☐ Minor siblings
- ☒ Other, please list: Court ordered if cleared.

Is there ample space in the facility for visitation?

☒ Yes ☐ No

Are youth permitted to have private conversations with visitors?

☒ Yes ☐ No

Do probation staff members supervise visits?

☒ Yes ☐ No

Has there been an instance in the last 12 months of a visitor bringing contraband into the facility?

☐ Yes ☒ No

Has there been an instance in the last 12 months of a visitor threatening a youth or staff member?

☐ Yes ☒ No

List the primary reasons why family members do not visit youth.

-Transportation, undocumented, tough love and no proper identification.

F.10 Detainee Mail and Correspondence

Are youth permitted to receive mail?

☒ Yes ☐ No

Are youth permitted to send mail?

☒ Yes ☐ No

Is postage free?

☒ Yes ☐ No

Is mail screened for contraband?

- ☒ Yes ☐ No

Does a staff member read mail addressed to a youth?

- ☒ Yes ☐ No

Only when approved by SPO when there is a safety and security concern in the facility or court ordered.

SECTION G: HEALTH CARE

Medical Staffing:			
	#Filled	# Open	Contractor (Y/N)
Physician	1	0	Y
Physician's Assistant	0	0	
Registered Nurse	3	0	Y
Licensed Vocational Nurse	0	0	
Nurse Practitioner	0	0	
Emergency Medical Tech	0	0	

G.1 Intake Health Screening

Which of the following health screenings are conducted upon intake? Check all that apply.

- ☒ Medical
- ☒ Dental
- ☒ Vision
- ☒ Mental health/Psychological
- ☒ Sexually transmitted infections
- ☐ Pregnancy tests (if females are held in the facility)

G.2 Medical, Dental, and Mental Health Appraisals

Which of the following complete health appraisals are conducted within 14 days of admission to the facility? Check all that apply.

- ☒ Medical (Complete history and physical)
- ☒ Dental
- ☒ Vision
- ☒ Mental health/Psychological
- ☒ Sexually transmitted infections
- ☐ Pregnancy tests (if females are held in the facility)

G.3 Access to Routine, Chronic, and Emergency Health Services

Is there an established procedure in place for youth to request medical services?

☒ Yes ☐ No

Is there an established procedure in place for youth to request dental services?

☒ Yes ☐ No

Is there an established procedure in place for youth to request mental services?

☒ Yes ☐ No

Are probation staff members permitted to refer youth for medical treatment?

☒ Yes ☐ No

Are probation staff members permitted to refer youth for mental health services?

☒ Yes ☐ No

Who makes the determination whether or not a minor is seen after a sick call slip is turned in?

- Medical staff

Are reasonable arrangements made to permit youth to see their personal or family healthcare providers?

☒ Yes ☐ No

G.4 Experimental Research

Are youth permitted to be subjects of any of the following types of research? Check all that apply:

- ☒ Behavioral/Psychological
- ☒ Biomedical (Brainscan)
- ☐ Cosmetic
- ☐ Pharmaceutical

If applicable, do youth consent to participation in research?

Yes

If applicable, do parents consent to participation in research?

If under 18, parental consent is needed . (The use of a “certified participant advocate” is used when parental consent is unattainable).

If applicable, describe any research studies in which youth in the facility participated in the last 12 months.

The name of the study is the UCSD Youth Study. It has two levels of certification. The first is through the UCSD IRB (Institutional Review Board). The second is the California State Department of Health and Human Services.

G.5 Suicide Prevention

Is there a written suicide prevention plan in place?

☒ Yes ☐ No

Have there been any instances in the last 12 months where the written plan was not followed in response to a youth at risk of suicide?

☐ Yes ☒ No

G.6 Hunger Strikes

Is there a written plan that describes the appropriate response to a youth who engages in a hunger strike?

☒ Yes ☐ No Through Medical.

Have there been any instances in the last 12 months where the written plan was not followed in response to a youth on a hunger strike?

☐ Yes ☒ No

G.7 Death

Is there a written plan that describes the response to a youth's death in the facility?

☒ Yes ☐ No

Have there been any instances in the last 12 months where the written plan was not followed in response to the death of a youth?

☐ Yes ☒ No

G.8 Informed Consent/Involuntary Treatment

Is informed consent obtained, when appropriate, prior to the delivery of care?

☒ Yes ☐ No

Are youth fully explained the nature of the care they receive and the side effects or complications that may occur as a result of treatment or medications?

☒ Yes ☐ No

G.9 Infectious Disease

Is there an infection control program that aims to ensure that safety of youth, staff, and visitors?

☒ Yes ☐ No

SECTION H: EDUCATION

School Staffing:			
	#Filled	# Open	SDCOE/JCCS? (Y/N)
Credentialed Teachers Total	7	1	Y
Credential Special Education Teachers Total	1		Y
Teachers' Aides	4		Y
Paid Tutors	5		Y
Volunteer Tutors			
Other			

H.1 School Capacity/Attendance

How many youth are attending school?

Number: 135

Estimate the average grade level of youth participating in school in the facility:

11th grade

Estimate the average age of youth participating in school in the facility:

17-18

Is there adequate classroom space for the number of youth attending school?

☒ Yes ☐ No

H.2 Supplies

Are there an adequate number of textbooks?

☒ Yes ☐ No

Are the textbooks available up-to-date and consistent with educational standards in the State of California?

☒ Yes ☐ No

Are there adequate school supplies (pens, pencils, paper, etc.)?

☒ Yes ☐ No

Are there a sufficient number of computers available for teachers and school staff to use?

☒ Yes ☐ No

Are there computers available for youth to use?

☒ Yes ☐ No

If yes, are youth supervised while using the computers?

☒ Yes ☐ No

H.3 High School Programs/GED

Do youth have the opportunity to receive high school credits that can be transferred to their home school districts?

☒ Yes ☐ No

Are records from previous schools available to facility school staff?

☒ Yes ☐ No

Are youth given an opportunity to take the California High School Exit Examination (CAHSEE) when appropriate?

☒ Yes ☐ No

H.4 Post-High School/GED

Are there educational opportunities available for youth you have completed high school or their GED?

☒ Yes ☐ No (Can work on their HS Diploma)

Are youth given information and counseling regarding community college and four-year college options?

☒ Yes ☐ No

Are youth given information and counseling regarding financial aid options for college?

☒ Yes ☐ No

Are youth given resources for college entrance exam preparation when appropriate?

☒ Yes ☐ No

Are youth able to take courses for college credit online?

☐ Yes ☒ No

Do youth in the facility take military readiness testing?

☐ Yes ☒ No

H.5 Vocational Programs/ROP

Do vocational programs and ROP opportunities have sufficient space and resources for the number of youth interest in participating?

☒ Yes ☐ No

Has a youth be denied participation in one of these programs in the last 12 months?

☐ Yes ☒ No

H.6 Special Education/IEP Programs

Do credentialed special education teachers participate in lesson planning and curriculum development?

☒ Yes ☐ No

How many youth in the facility have an Individualized Education Program (IEP)?

Number: 41 students

Are regular IEP meetings held?

☒ Yes ☐ No

Are parents notified of these meetings?

☒ Yes ☐ No

Are parents permitted to attend these meetings?

☒ Yes ☐ No

Are there sufficient resources available to accommodate youth with special education needs?

☒ Yes ☐ No

H.7 Special Programs and Activities

Describe other special programs or activities sponsored by school staff.

-CAHSEE Tutoring

H.8 Independent Study

Are independent study options available?

☐ Yes ☒ No

SECTION I: WORKFORCE INTEGRITY

I.1 Staff Background and Reference Checks

Do staff members have an initial background before they are hired?

☒ Yes ☐ No

Do staff members have reference checks before they are hired?

☒ Yes ☐ No

Do staff members meet with a psychologist before they are hired?

☒ Yes ☐ No

Do staff members undergo drug testing before they are hired?

☒ Yes ☐ No

Do staff members under go periodic criminal history checks after they are employed?

☐ Yes ☒ No

I.2 Staff Training, Licensing, and Credentialing

For which of the following topics below do staff members receive training? (Check all that apply).

- Adolescent development
If yes, how often? Yearly-SCM
- Appropriate relationships/boundaries with youth.
If yes, how often? Yearly-SCM
- Appropriate disciplinary techniques.
If yes, how often? Yearly-SCM
- Confidentiality.
If yes, how often? Every 2 years.
- Conflict management.
If yes, how often? Yearly.
- CPR/First aid.
If yes, how often? Every 2 years.
- Emergency response.
If yes, how often? Yearly.
- Ethical decision-making.
If yes, how often? Every 2 years.
- Inclusion methods for youth with disabilities or special needs.
If yes, how often? Every 2 years.
- Reporting requirements for abuse, neglect, or maltreatment that occurs in the facility.
If yes, how often? Every 2 years.
- Reporting recruitments for abuse, neglect, or maltreatment that occurred outside the facility.
If yes, how often? Every 2 years.
- Sexual harassment.
If yes, how often? Every 2 years.
- Signs of abuse or neglect.
If yes, how often? Every 2 years.
- Use of force.
If yes, how often? Yearly.
- Use of restraints.
If yes, how often? Yearly.

I.3 Staff Misconduct

Are there written policies for addressing staff misconduct?

☒ Yes ☐ No

☒ Yes ☐ No Minors in custody

☐ Yes ☐ No Minors out of custody -Staff do not supervise minors out of custody

Have there been any allegations within the last 12 months of a staff member physically assaulting a youth?

☐ Yes ☒ No

☐ Yes ☒ No Minors in custody

☐ Yes ☐ No Minors out of custody -Staff do not supervise minors out of custody

Have there been any allegations within the last 12 months of staff member sexually assaulting a youth?

☐ Yes ☒ No

☐ Yes ☒ No Minors in custody

☐ Yes ☐ No Minors out of custody -Staff do not supervise minors out of custody

Have there been any allegations within the last 12 months of a staff member verbally threatening a youth?

☐ Yes ☒ No

☐ Yes ☒ No Minors in custody

☐ Yes ☐ No Minors out of custody -Staff do not supervise minors out of custody

Have there been any allegations within the last 12 months of a staff member touching a youth in any inappropriate way?

☐ Yes ☒ No

☐ Yes ☒ No Minors in custody

☐ Yes ☐ No Minors out of custody -Staff do not supervise minors out of custody

Have there been any allegations within the last 12 months of a staff member commenting on the physical appearance of a youth in a manner that is outside the scope of the staff member's job duties?

☐ Yes ☒ No

☐ Yes ☒ No Minors in custody

☐ Yes ☐ No Minors out of custody -Staff do not supervise minors out of custody

Have there been any allegations within the last 12 months of a staff member entering a youth's sleeping room for any reason that was outside the scope of the staff member's job duties?

☐ Yes ☒ No

☐ Yes ☒ No Minors in custody

☐ Yes ☐ No Minors out of custody -Staff do not supervise minors out of custody

SECTION J: BUDGET AND FISCAL CONCERNS

Due to budget reductions, 9 staff members were cut from Camp Barrett on 2/12/10. In response, Camp Barrett reduced its facility capacity from 150 to 135.

SECTION K: SUPPLEMENTAL DOCUMENTATION

Please attach the following documents to this worksheet before submitting the worksheet to the Commission.

- Copies of reports for inspections conducted by other agencies within the last year.
 - Will be made available for review during inspection
- A sample daily schedule.
- A list of programs available at the facility. Please include whether they are coordinated by Probation staff, a contractor, or a volunteer/volunteer group.
- A copy of the Policies and Procedures Manual.
 - Will be made available for review during inspection.
- Sample daily menus for seven consecutive days in the last month.
- A sample grievance form (40-50 copies).
 - Will be made available for review during inspection
- A floor plan/map of the facility (show posting).
 - Will be made available for review during inspection
- A sample transition plan (if possible).

SECTION L (ADDED): Interviews With Wards

Commissioners Haden and Alderson conducted two individual interviews.

The first ward was 18 years old and had received his HS Diploma the previous Friday. He was scheduled to be released the following week. This was his second incarceration at Camp Barrett. He had also spent time at Campo and JRF. He explained that Barrett was “by far” the best facility in San Diego because of the ROP programs and the rigorous daily schedule. He was proud of the things that he had accomplished and was hoping to return to his landscaping job, and to ultimately join the Marine Corps. One of the TA’s had been assisting him with contacting a military recruiter and had arranged for him to take the ASVAB at Camp Barrett. He appeared to be focused on finding a way to provide for his family and to stay out of trouble, but was concerned about heading back to his old neighborhood.

The second ward was only in his second week at Camp Barrett. He seemed to have adjusted to the routine and was looking forward to the various programs that would become available to him. He stated that the staff seemed positive and concerned about making sure that he was adjusted to the Camp.

Neither ward expressed any frustrations or complaints about the Camp.